

CONSTITUTION OF THE  
MINNESOTA, WISCONSIN AND DAKOTAS DISTRICT COUNCIL (MWDDC)

ARTICLE I – NAME AND PURPOSE

Section 1 – *Name*: The name of the organization shall be Minnesota, Wisconsin and Dakotas District Council, hereafter referred to as the “Council”. It shall be a nonprofit organization incorporated under the laws of the State of Minnesota and operating under the auspices of the Pentecostal Assemblies of the World, Inc. (hereinafter referred to as the “PAW”).

Section 2 – *Purpose and Objectives*: The Council shall organize churches, conferences, educational institutions, etc. according to and consistent with the doctrine of the Pentecostal Assemblies of the World, Incorporated; to propagate the gospel of Jesus Christ as believed, preached and practiced by the Apostles as recorded in the New Testament of the Holy Bible (authorized King James Version); to spread the doctrine of Jesus Christ throughout the community; to foster and encourage missions; to have authority to purchase, own and remodel facilities devoted to a religious use; to establish religious institutions; to set standards for members affiliated with the Council; to regulate admission and dismissal of members; and to set doctrinal creeds for the affiliated members according to the Holy Bible, and, in general, to carry on any business of the Council not forbidden by the laws of the State of Minnesota and with all the power conferred upon religious corporations by the laws of the state of Minnesota.

Section 3 – The Council shall be organized and operated exclusively for religious purposes within the meaning of Section 501(c) (3) of the Internal Revenue Code.

## ARTICLE II – MEMBERSHIP

Section 1 – *Eligible members*: Individual membership is obtained through churches affiliated with the Council.

Section 2 – *Eligible churches*: Member churches shall become affiliated with the Council through their pastor. Pastors who apply for membership for their church shall submit a completed application to the Council through the Bishop of the diocese or the Council Chairperson.

Section 3 – *Membership* of this council shall consist of licensed ministers and missionaries including local workers, and saints who are baptized in Jesus' name and filled with the Holy Ghost in accordance with Acts 2:4, 38,39 and must be recommended by their pastor. Individuals who are pastors or subordinate ministers may become members of the Council as clergy by submitting an application and obtaining license.

Section 4 – *Voting Members*: The Council shall have badges which shall be purchased and worn by members throughout the business sessions. No member shall be eligible to vote unless they are wearing a badge.

## ARTICLE III – MEETINGS

Section 1 – *Regular meetings*: Regular Council sessions are held twice annually, beginning on the second Tuesdays of the months of June and October and ending on the following Saturday. There shall also be an annual fellowship conference held in April.

Section 2 – *Place of meetings*: The place of the ensuing regular session shall be determined by a vote of the membership during the General Council Business Session.

Section 3 - *Annual meetings*: An annual Council session shall take place in the month of June. The location shall alternate between the Twin Cities and the Milwaukee area unless otherwise determined by the membership.

Section 4 - *Schedule of meetings*: Any change in this article, Article IV, shall be approved by the membership at the annual Council session.

Section 5: *Auxiliaries* of the Council may shall be permitted to hold business and fellowship meetings between council sessions.

Section 6 - *Quorum*: The members present at any properly announced meeting shall constitute a quorum. The Council chairman shall ensure the roll of member churches is updated for conducting official Council business. One fourth of the member churches on the roll shall constitute a quorum to conduct official Council business at the regular sessions.

Section 7 - *Voting*: All issues to be voted on shall be decided by a simple majority of members present at the session in which the vote takes place.

#### **ARTICLE IV - RULES OF ORDER**

Section 1 - Robert's Rules of Order shall be used as a basis and guide for parliamentary procedures during Council business sessions.

Section 2 - The Council shall at no time have laws or rules which will conflict with the constitution and/or the rules of order of the parent body, the Pentecostal Assemblies of the World, Inc.

## ARTICLE V – THE DIOCESAN

Section 1 – The bishop of the diocese shall be the Chief Executive Officer of the Council and shall be the chairman of the Executive Board. The Bishop shall preside at all meetings of the general powers and duties which are usually vested in the office of the president of a corporation, including the duty to supervise all other officers, render final decisions in matters where agreements among Board members cannot be reached, etc.

Section 2 – The diocesan will be accountable and obligated to the given authority designated by the P.A.W., Inc.

## ARTICLE VI – EXECUTIVE BOARD

Section 1 – *Members:* The Executive Board shall be composed of the Diocesan, Council Chairman, Suffragan Bishops, and District Elders. The Board is responsible for overall policy and direction of the Council, and delegate's responsibility of day-to-day operations to the staff and committees. The members of the Board receive no compensation for service on the Board other than reasonable reimbursement for expenses.

Section 3 – *Termination:* The Bishop of the Diocese may recommend the removal of a member from the Executive Board for cause by a majority vote at the full Board at a duly called meeting.

## ARTICLE VII – GENERAL COUNCIL OFFICERS

Section 1 – *Officer and Duties:* Council officers shall consist of five (5) members with the following titles: Chairperson, Vice-Chairperson, Secretary, Assistant Secretary, Treasurer and Assistant Treasurer. Their duties are as follows:

**Chairperson:** The Chairperson of the Council shall preside over all regular and called meetings of the General Body; ensure that all meetings are conducted according to the By-Laws of the Council; represent and stand for the Council, declaring its will; call emergency meetings of the Executive Board when such are deemed necessary by him/her, or when requested by the majority of the Board.

**Vice Chairperson:** The Vice-Chairperson shall exercise those functions and duties delegated to him/her by the Chairperson; in the absence or incapacitation of the Chairperson, the Vice-Chairperson shall be the Presiding Officer; shall serve as the Chairperson of the Program Committee.

**Secretary:** The secretary shall be responsible for keeping records of board actions, including overseeing the taking of minutes at all Council and Executive Board meetings, sending out meeting announcements, distributing copies of minutes and the agenda, and assuring that corporate records are maintained.

**Assistant Secretary:** In the absence of the secretary, the assistant secretary will perform the duties of the secretary at all council meetings.

**Treasurer:** The treasurer shall receive, record and bank funds of the Council as directed; shall be the custodian/banker of the treasuries of all auxiliaries and departments of the Council; shall disburse funds according to the budget approved by the Executive Board; shall make disbursements by checks and only on vouchers properly submitted by the person or Body duly authorized to make such voucher requests; shall be the custodian of all certificates of deposit; shall sign all vouchers for withdrawals; shall make a financial reports at each General Council business meeting.

**Assistant Treasurer:** In the absence of the treasurer, the assistant treasurer will perform the duties of the treasurer at all Council meetings with the help of a representative from the Finance Committee.

Section 2: *Qualifications*: The Chairperson of the Council shall be held only by a District Elder or Ordained Ministers who are Pastors.

Section 3: *Resignation and Termination*: Any officer may resign by filing a written resignation with the secretary. An officer of the General Council may be removed for cause by the Executive Board and a successor appointed by the Chairperson of the Council until such time as an election can be held. When vacancies occur, a successor shall be appointed by the chairperson.

Section 4: Individuals shall have the right to face their accuser(s).

## ARTICLE VIII – ELECTIONS

Section 1: The Diocesan shall appoint a person to preside over the election of all officers.

Section 2: Nominations for election of officers shall be made by a nominating committee consisting of a chairperson and two or more members of the Council. The nominating committee shall be appointed by the Chairperson of the Council and/or Executive Board prior to each annual meeting when an election of officers will take place. Members must submit names to the nominating committee no later than June 1<sup>st</sup>. No nominations will be accepted from the floor.

Section 3: *Term of Office*: The term of all officers shall be for a period not to exceed three (3) years.

Section 4: *Voting and Tenure*: All officers shall be nominated by nominating committee and elected by ballot. The tenure of the office shall be for three (3) years.

Section 5: *Quorum*: The members present at any properly announced election shall constitute a quorum.

Section 6: *Unopposed nominees*: Provisions for election without ballots of unopposed nominees will require a unanimous vote be cast by an eligible voter from the floor or by the presiding official.

These procedures will govern the election process of all current or future Council auxiliaries.

## ARTICLE IX – AUXILIARIES, DEPARTMENTS AND COMMITTEES

The auxiliaries and departments of the Council are: Brotherhood Auxiliary, Christian Education Department (Sunday school), Missionary and Christian Workers Auxiliary, Young People's Auxiliary, Department of Extension and Evangelism and Ministers' Wives and Widows Alliance. The standing committees of this Council shall be: Banking, Budget and Finance; Nominating and Balloting, Licenses and Credentials, Grievance and Ordination.

Section 1 - *The Treasurer* of the Council shall be the custodian/banker of the treasuries of all auxiliaries and departments.

Section 2 - *Each auxiliary and department* shall pay to the Council general fund an amount as assessed by the Executive Board. This assessment is to be paid during each Council session.

## ARTICLE X – FINANCES AND REPORTS

Section 1 - *Disbursements*: The treasurer and assistant treasurer shall be responsible for receiving, counting and reconciling all monies received during the Council session, as well as disbursements during and after Council sessions as deemed necessary.

- The voucher shall be the official form used to authorize disbursements from auxiliary accounts.

- The Finance Committee will submit budgets for all auxiliaries for recommendation to the Executive Board for approval.

#### ARTICLE XI – AMENDMENTS

Section 1 – *Amendments*: This constitution may be amended when necessary by two-thirds majority of the Executive Board and majority vote of council members in attendance at the annual business meeting. Proposed amendments may be submitted for consideration.

#### CERTIFICATION

This Constitution was approved at a meeting of the Executive Board by a two-thirds majority vote on 6/16/06

Waller  
Secretary

7.6.06  
Date